

**SUMTER COUNTY BOARD OF COMMISSIONERS
EXECUTIVE SUMMARY**

SUBJECT: Information Technology Memorandum of Agreement with Supervisor of Elections

REQUESTED ACTION: Staff recommends approval

☐ Work Session (Report Only) **DATE OF MEETING:** 5/11/2010
☒ Regular Meeting ☐ Special Meeting

CONTRACT: ☐ N/A

Effective Date: 5/11/2010

Managing Division / Dept: _____

Vendor/Entity: Supervisor of Elections

Termination Date: _____

Support Services/County Administration

BUDGET IMPACT:

☐ Annual
☐ Capital
☐ N/A

FUNDING SOURCE: _____

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

The Supervisor of Elections has need of the cooperation of the board regarding IT matters. The Board of Sumter County Commissioners IT department is prepared to assist the Supervisor of Elections with regards to IT matters. The Board agrees to provide the following services to the Supervisor of Elections:

1. Internal telephony service
2. Electronic mail (e-mail service)
3. Personal computer (PC) and server support service
4. Design, purchase, and maintenance services for PC and server(s)

The Supervisor of Elections agrees to:

1. Comply with BOCC Information Technology policies
 2. Maintain direct responsibility over voting equipment
 3. Pay all local and long distance telephone/data connectivity bills relating to SOE.
 4. Pay all pro rata costs associated with connectivity to SOE use locations
 5. Reimburse BOCC for costs associated with design, purchase and maintenance for PC and server(s)
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AGREEMENT

This Agreement is made and entered into this 11th day of May, 2010 by and between the BOARD OF COUNTY COMMISSIONERS OF SUMTER COUNTY, FLORIDA, a political subdivision of the State of Florida, 910 North Main Street, Bushnell, Florida, 33513, hereinafter referred to as "Board" and KAREN KRAUSS as Supervisor of Election of Sumter County, Florida 900 North Main Street, Bushnell, FL 33513, hereinafter called "SUPERVISOR".

WITNESSETH:

WHEREAS, the SUPERVISOR is a Florida Constitutional officer in charge of all election matters, and

WHEREAS, the SUPERVISOR is in need of cooperation of the Board in connection with information technology matters, and

WHEREAS, the Board has personnel and contractors available to assist the SUPERVISOR as requested,

NOW, THEREFORE, in consideration of the covenants herein contained, it is mutually agreed by the parties as follow:

1. Board Obligations: The Board agrees to provide the following services for SUPERVISOR:

- a. Internal telephony service.
- b. Electronic mail (e-mail) service.
- c. Personal computer (PC) and server support service.
- d. Design, purchase, and maintenance services for PC and server(s).

2. SUPERVISOR Obligations:

- a. Comply with BOARD information technology policies.
- b. Maintain direct responsibility over voting equipment.
- c. Pay all local and long distance telephone/data connectivity bills relating to SUPERVISOR.
- d. Pay all pro rata costs associated with connectivity to SUPERVISOR use locations.
- e. Reimburse BOARD for costs associated with Item 1d above.

3. Termination: This Agreement shall remain in full force and effect for the current fiscal year and future fiscal years, unless terminated by either party upon 90 days written notice.

ATTEST: GLORIA HAYWARD
CLERK AND AUDITOR

BOARD OF COUNTY COMMISSIONERS
OF SUMTER COUNTY

By: Deputy Clerk

By: Chair

SUMTER COUNTY SUPERVISOR OF
ELECTIONS

Witness

By: KAREN KRAUSS

Witness